ARTHUR PUBLIC LIBRARY BOARD MINUTES

March 18, 2024

Present: President Allen, Trustees Fritz, Singer, Stewart, Yeakel, Yoder; Director Pruitt

Meeting was called to order by President Allen at 6:05 p.m.

No visitor comments.

Minutes were approved on a motion by Fritz, second by Stewart

Treasurer's report was approved on a motion by Singer, second by Yeakel

Director's report - Kelsey Pruitt

1) Shelving Project Update. Kelsey is talking to Ed Miller at Plank's Cabinet Shop regarding shelving.

2) Commercial Energy Saving Solutions Lighting Proposal. From Ameren. Should save the library money in the long run. Cost is $1400. See attached sheet for more details. Voted to move ahead with this on a motion by Stewart, second by Yoder.

3) Lawn care quote from Okaw Prairie. See attached sheet. Voted to accept bid for all services for a total of $3,174.92. Motion by Singer, second by Fritz.

4) Automated Material Handling System. IHLS is implementing this which requires barcodes to be placed on the back of library items. Library has purchased a new label maker and barcodes and staff had already started doing this in 2019 so our library is ahead of others in putting barcodes in place.

5) Summer Reading. Theme is "Camp Out With a Book." Children's Museum of Decatur mobile museum and Scovill Zoo on the program so far. Plan to offer a younger sibling pass for certain days for families to include little brothers and sisters at appropriate events.

The bills were approved on a motion by Stewart, second by Yeakel.

New business

Adam is looking into purchasing a new version of QuikBooks online. Will report more on that later.

Meeting was adjourned at 6:30 p.m. on a motion by Stewart, second by Fritz.

Respectfully submitted,

Martha K. Yeakel, Secretary